

CONSTITUTION
For The
Osher Lifelong Learning Institute at Bradley University

ARTICLE I
NAME

The name of the organization is the Osher Lifelong Learning Institute at Bradley University

ARTICLE II
PURPOSE

The Osher Lifelong Learning Institute (OLLI) at Bradley University is a program for mature learners, designed to provide lifelong learning enrichment experiences and to develop opportunities for sharing knowledge and skills with others. The OLLI is sponsored by Bradley University Division of Continuing Education and Professional Development in affiliation with the Bernard Osher Foundation and the Elderhostel Institute Network..

ARTICLE III
MEMBERSHIP

Membership fees will be set by University staff each year in consultation with the Executive Board. Such membership entitles members to attend OLLI events at Bradley University. Members must be at least 50 years of age.

ARTICLE IV
EXECUTIVE BOARD

An Executive Board of nine (9) members will advise the activities of the Institute. The Officers of the Executive Board are president, vice president, secretary, treasurer, and immediate past president. The Chairs of the Executive Board are curriculum chair, winterim chair, learning trip chair, and study group chair.

The Officers will be elected at the second class meeting of the Spring Institute. Their terms of office will be one (1) year. Officers may serve two consecutive terms if nominated by the nominating committee for a second term.

The Chairs will be appointed by the Officers. Their terms of office will be for two (2) semesters or one (1) year. Chairs may serve three consecutive terms if nominated by the Officers for additional terms.

Vacancies on the Executive Board will be filled for the remainder of the term by a vote of the members of the Board. A majority of the members of the Executive Board will constitute a quorum.

A representative of Bradley University will serve as the liaison between the Institute and the University. That person will also assist in coordinating the program and will be a standing member of the Executive Committee but not a voting member.

The Executive Board in conjunction with the representative of Bradley University will arrange all meetings of the Institute's membership and other such meetings as deemed desirable. At such regular or special meetings of the Institute, the Board will report on its activities and on the activities of its committees.

ARTICLE V DUTIES OF OFFICERS

The president of the Institute will preside at all meetings. The president will serve as the official spokesperson for the Institute.

The vice president will serve as president-elect and volunteer recruiter and coordinator and will preside at meetings when the president is unable to be present.

The secretary will record proceedings for all Executive Board and membership meetings.

The treasurer, working in cooperation with the Bradley University liaison, will insure all funds received from members are recorded, monitor expenditures and submit regular reports at meetings of the Institute. The treasurer will review the financial records as prepared by the university liaison to be discussed by the Executive Board.

The immediate past president will continue as a voting member of the Executive Board and will serve as a liaison to other organizations.

The curriculum chair assumes or delegates the recruitment and selection of classes and instructors for the fall and spring sessions, and working with the curriculum committee approves and develops a balanced curriculum in conjunction with the Bradley University liaison.

The winterim committee chair, in conjunction with the Bradley University liaison, recruits and coordinates a curriculum committee and assumes or delegates other responsibilities for winterim, such as class-related special events, luncheons, hosts, gift selection, and writing and proofreading of the winterim brochure.

The study group chair assumes or delegates the recruitment and selection of study groups and facilitators and working with the study group committee approves and develops study groups in conjunction with the Bradley University liaison.

The learning trip chair assumes or delegates the recruitment and selection of learning trips and working with the learning trip committee approves and develops a balanced selection of learning trips in conjunction with the Bradley University liaison.

ARTICLE VI ELECTION OF OFFICERS

At least one month prior to the first OLLI class meeting of the spring the president with the advice and consent of the Executive Board will appoint a nominating committee from the membership. The committee will consist of five members who will select candidates for the Officer positions to be filled and will present the names of the nominees (who have consented) to the membership at the aforementioned meeting. Nominations may be made from the floor. Prior consent for any nominee should be obtained in advance. The Executive Board will determine the election procedure.

ARTICLE VII COMMITTEES

The Executive Board will designate such committees as will advance the work of the Institute. The vice president will make appointments to committees with the approval of the Executive Board.

ARTICLE VIII FINANCES

In addition to receiving membership dues, the Institute may receive voluntary donations.

ARTICLE IX AMENDMENTS

Amendments to this Constitution may be proposed by the Executive Board or by petition signed by not fewer than five (5) members of the Institute. Such amendments will be in writing and provided to the current membership at least four (4) weeks before being presented at a meeting of the membership and will be adopted with a two-thirds affirmative vote of those present.

BYLAWS

A minimum of one (1) regular membership meeting will be held each year. The main business of the Institute will be transacted at this meeting, which will be open to all members. Other meetings may be scheduled throughout the year.

The Executive Board will meet a minimum of eight (8) times a year at an agreed upon time and place.

Ad hoc committees will be appointed as required.

Payment of all approved obligations of the Institute will be made by the Bradley University liaison through University accounting procedures.

Date 11/94

Revised by ILR Membership November 10, 1999

Revised by ILR Membership October 15, 2008