

## CALL FOR PROPOSALS: SHERRY ENDOWMENT FOR COLLABORATIVE STUDENT/FACULTY PROJECTS

Revised 9-16-2020

### 1. GENERAL GUIDELINES

- A. The purpose of this endowment is to encourage student/faculty collaborations in LAS programs by meeting student financial needs associated with those collaborations.
- B. The awards committee expects a variety of different types of proposals, and the evaluation criteria are sufficiently flexible to accommodate college diversity.
- C. Collaboration includes both research and creative projects, involving either individual students or teams of students; all of these types of projects will be considered on an equal footing.
- D. The proposed project must involve both the student(s) and the faculty member as meaningful contributors to the outcome of the project. The nature of the faculty contribution may vary across departments.
- E. Examples of types of proposals include, but are not limited to:
  - 1) Interim/Summer stipends for students involved in collaborative research with faculty.
  - 2) Travel for students to do research or to attend conferences related to research conducted in collaboration with faculty.
  - 3) Funds for equipment and/or supplies required for a student/faculty project.
- F. So that opportunities are available to as many students as possible, funding is limited to \$800 per student per academic year. Requests that include more than three students are capped at \$2,400.

### 2. PROPOSAL GUIDELINES

- A. Proposals should be simple and brief (usually no more than three pages).
- B. Proposals must describe the nature of the project, amount of money requested, how funds will be used, and sources of other funding, including how much funding has been or will be requested from the other sources (e.g., the department, REC grant, external grant, etc.). Applicants for travel funding are expected to request matching funds from the CTEL Special Emphasis Student Travel Program. Documentation of the application for matching funds may be requested.
- C. The roles of the student(s) and faculty member in the project must be explicitly stated.
- D. The proposal should be written for a committee consisting of colleagues from a variety of disciplines.
- E. It is strongly encouraged that proposals be jointly written by the faculty-student collaborative team.
- F. Proposals are to be submitted electronically to Pat Campbell in the LAS Dean's Office ([patc@fsmail.bradley.edu](mailto:patc@fsmail.bradley.edu)).