

FAQ-Credit Card Payment for Student Fees

1. Why does Bradley charge a fee for the use of my credit card?

Bradley experienced significant growth in credit card transactions over the last several years. The cost to the University to accept credit card payments has become increasingly expensive due to the fees charged by credit card companies for credit card transaction processing. This expense has historically been paid with University tuition revenues and therefore reduces the tuition dollars available for academic programs and services for all students. In an effort to contain costs, Bradley instituted a fee on credit card transactions used for tuition, room & board and fees.

2. What is the fee?

A 2%* fee is in place for all tuition, room & board and fees payments made by credit card. The fee applies to the Monthly Installment Payment Plan if you chose to pay by credit card.
**Note: Fee percentage is subject to change.*

3. Does Bradley charge a fee on all credit card transactions?

No*. The 2% fee applies only to credit card transactions for payment of tuition, room & board and fees. **Note: Subject to change.*

4. What charges are subject to the fee?

The charges subject to the fee consist of tuition, room & board and other fees listed on the student's billing account. The fee will apply to any payments made by credit card on these charges.

5. If I pay my balance in full will I be charged a fee?

If you choose to pay by credit card you will be charged the fee.

6. Will I be charged the fee if I pay by installments?

Yes. Whether you are enrolled in the Monthly Installment Payment Plan (MIPP) or choose to use the Deferred Payment Plan, you will be charged the fee for each installment you pay by credit card.

7. Will I be charged a fee on a Monthly Installment Payment Plan (MIPP) Enrollment Fee?

No. There is not a credit card fee charged on the enrollment fee to participate in the Monthly Installment Payment Plan (MIPP).

8. If I use my debit card to pay my tuition, room & board and fees, will I be charged a fee?

Yes. If you use your debit card like a credit card to pay your tuition, room & board and fees, you will be charged the 2%* fee. For checking or savings account debits, please use the ACH debit option, listed on-line as "Pay Balance by Bank Account", to avoid paying the fee.

**Note: Fee percentage is subject to change.*

9. Is there any way I can avoid paying a fee?

Yes. Bradley continues to accept cash, check and ACH debit for tuition, room & board and fees with no additional fee.

10. Can I make a credit card payment in person or over the phone?

For security reasons, Bradley University no longer accepts tuition, room & board and fees credit card payments over the telephone. On-line access for students can be found at MyBU.bradley.edu. Parents or other third parties on-line access can be found at <http://sentry.bradley.edu>.

11. If I make a credit card payment in error will the fee be refunded?

No. The fee is not refundable, even if the payment is cancelled, refunded, credited or charged back. Reminder: When paying on-line, it takes a minimum of two business days for the payment to post to the student's tuition account. If you do not see the posted payment, please do not pay again. Instead, contact the Controller's Office at (309)677-3120 for assistance.

12. What credit cards does Bradley accept?

Bradley accepts VISA, MasterCard, American Express, and Discover for most purchases.

13. Do other Universities charge a fee?

Yes. Credit card fees are not unique to Bradley University. While many schools have discontinued the acceptance of credit/debit cards for tuition, room & board and fee payments, other schools are currently charging fees of up to 2.75% per credit card transaction.

14. Can I still pay by cash or check?

Yes. Payments via cash and check are still accepted in Swords Hall.

15. When did the credit card payment changes go into effect?

The credit card fee became effective June 1, 2014.