

BY-LAWS

FRIENDS OF CULLOM-DAVIS LIBRARY OF BRADLEY UNIVERSITY

ARTICLE I – NAME

This organization shall be known as the FRIENDS OF CULLOM-DAVIS LIBRARY OF BRADLEY UNIVERSITY hereinafter referred to as “FRIENDS” or “ORGANIZATION”.

ARTICLE II – PURPOSE

The purpose of the FRIENDS shall be to raise additional funds and to promote community interest in Bradley University’s Cullom-Davis Library.

ARTICLE III – RELATIONSHIP TO BRADLEY UNIVERSITY

This Organization is and shall remain a function of Bradley University and shall be subject to the jurisdiction of the University as part of its general development effort.

ARTICLE IV – MEMBERS AND CONTRIBUTIONS

Section 1. Membership in this organization shall be open to any individual or organization that shares in the purpose of the FRIENDS.

Section 2. The various types of membership shall be as follows:

- a. Wyckoff Society Members shall consist of those individuals or organizations who have made a minimum annual contribution of fifty dollars (\$50.00). They shall have all rights and privileges of membership, including newsletters and invitation’s to Friend’s events, and may hold office, serve on committees, and shall be able to cast one (1) vote each on any matter requiring a vote by the membership.
- b. Laura Bradley Society Members shall consist of those individuals or organizations that have made a minimum annual contribution of one hundred dollars (\$100.00). They shall have all rights and privileges of membership including newsletters, invitations and preferred admissions, and may hold office, serve on committees and shall be able to cast a one (1) vote on any matters requiring a vote by the membership.
Cullom-Davis Society Members shall consist of those individuals or organizations that have made a minimum annual contribution of one hundred fifty dollars (\$150.00). They shall have all rights and privileges of membership including newsletters, invitations, and preferred admissions and seating, and may hold office, serve on committees and shall be able to cast one (1) vote on any matters requiring a vote by the membership
- c. Student Members shall consist of those individuals who are registered students at Bradley University and have made a minimum annual contribution of five dollars (\$5.00). They shall have all rights and privileges of membership, may hold office, serve on committees, and

shall be able to cast one (1) vote each on any matters requiring a vote by the membership.

- d. Honorary Membership may be conferred by 3 / 4 majority vote of the Board of Directors of this Organization. Such members shall be entitled to all privileges of the organization except the right to hold office and vote. They may serve on committees with voting privileges on the committee.

Section 3. Privileges. Privileges shall be those approved by the Board of Directors.

Section 4. Due Notice. Members will be given thirty (30) days notice if membership is to be dropped.

ARTICLE V – MEETINGS

Periodic meetings of the membership shall be held, but at least one meeting, partly for the purpose of electing Directors, must be held within thirty (30) days prior to the end of each fiscal year. This meeting shall be considered the Annual Meeting.

ARTICLE VI – BOARD OF DIRECTORS

Section 1. The maximum size of the Board shall be twenty (20) elected members.

Section 2. Each elected Director shall serve for one (1) year and may succeed her/himself for a maximum of three (3) terms. A Director who serves as president during his/her third year will serve an additional year as past president.

Section 3. The President may appoint a nominating committee to nominate officers of the Board.

Section 4. Board meetings shall be held at such times and places as the Board may determine, the minimum being once per calendar quarter. However, a meeting must be held within thirty (30) days prior to the end of the fiscal year. A part of this meeting shall be the election of officers for the coming year. Special meetings may be called by the President or upon the request of three (3) Board members. All meetings shall be held on such notice, if any, as the Board may prescribe. Any business may be conducted at any meeting without mention of such business in any notice, if any, of the meeting.

Section 5. Any Member may be appointed to serve on a committee without being an elected member of the Board.

ARTICLE VII – STANDING COMMITTEES

Section 1. The President, with the approval of the Board of Directors, shall appoint an Executive Committee of not less than three (3) and not more than nine (9) directors, one of whom shall be the President.

Section 2. Each standing committee, other than the Executive Committee shall consist of not less than three (3) and not more than nine (9) members, one of whom shall be the Chairperson of the committee.

Section 3. The Membership Committee shall be responsible for promotion of membership recruitment. Bradley University shall maintain membership records and assist the Secretary and Membership Committee.

Section 4. An Event Committee shall be formed for each program or activity whose purpose is to raise additional funds for the library. Each Event Committee shall

consist of the Development Director and not less than three (3) members and not more than nine (9) members, one of whom shall be the Chairperson of the committee.

ARTICLE VIII – AUTHORITY

These By-Laws are authorized by the FRIENDS OF CULLOM-DAVIS LIBRARY OF BRADLEY UNIVERSITY and may not be in conflict with the Constitution.

ARTICLE IX – AMENDMENTS

Section 1. These By-Laws may be amended at any regular meeting of the membership by a simple majority vote of those members present and voting. Proxy voting shall not be allowed. Changes in the By-Laws must be approved by the University administration.

Section 2. The Board of Directors may override any amendment of these By-Laws by a 3 / 4 majority vote of the Board.

(Revised September 2003)